

MOTION FORM

No: _____

MADE BY: _____

SECONDED BY: _____

MONTH / YEAR: _____

HOME GROUP: _____

Make sure you say:

- 1. Who is to do something
- 2. What they are to do

EXAMPLES:

I move that the SASC hold its March meeting on April 7th.

If needed, also tell:

- 3. How they are to do it
- 4. When it is to be done
- 5. Why they are to do it

I move that the SASC hold an annual Unity Day convention in February or March of each year, conducted by the Activities Sub-Committee, as a celebration of unity.

I MOVE THAT:

INTENT:

For Chair / Parliamentarian use only:

Major Motion _____

Non-Major _____

(on going, affects operation of Area or Sub-Committee)

Affects sub-Committee / Officer: _____

Motion requires: Simple Majority: _____ 2/3 Majority: _____ Other: _____

Motion must go back to groups: Yes _____ No _____

Motion: Passed _____ Failed _____

In Favor _____ Against _____ Abstaining _____